

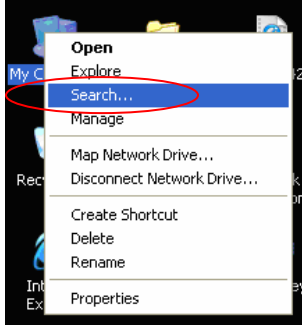
Scholastic 3.0.3 Upgrade on Teacher Workstations Only

If at any time during this installation process you encounter problems that you cannot work past, please contact Angie Tuttle at ext. 401 or amt@vigoschools.org.

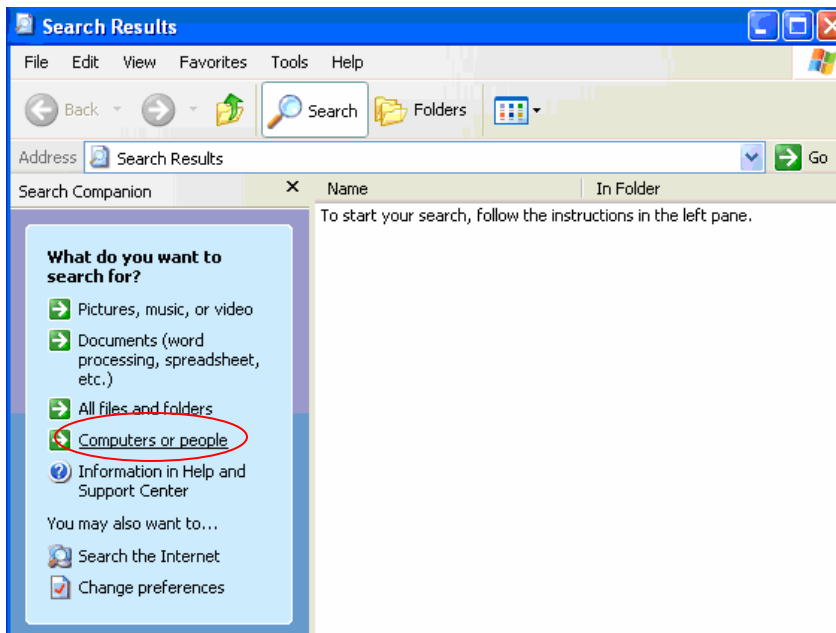
1. **Right Click** your mouse on **My Computer**.



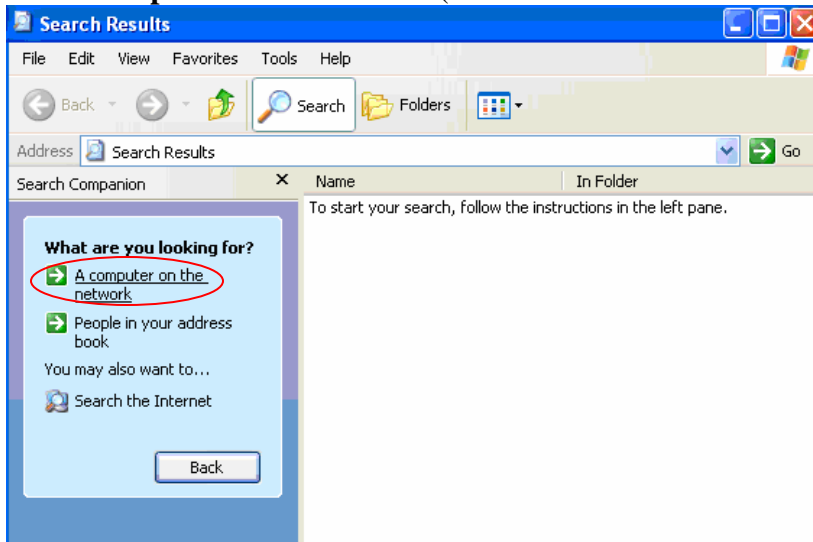
2. When the shortcut menu displays, left click on **Search...**



3. When the **Search Results** window displays, click on **Computers or People** (or **“Computers”** below the “search for other items:” for Windows 2000 machines).

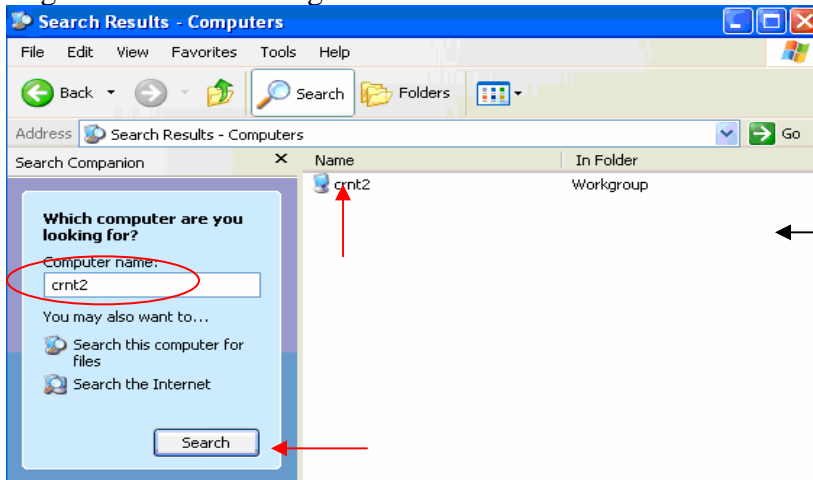


4. Click **Computers on a Network** (for Windows 2000 machines skip to #5).



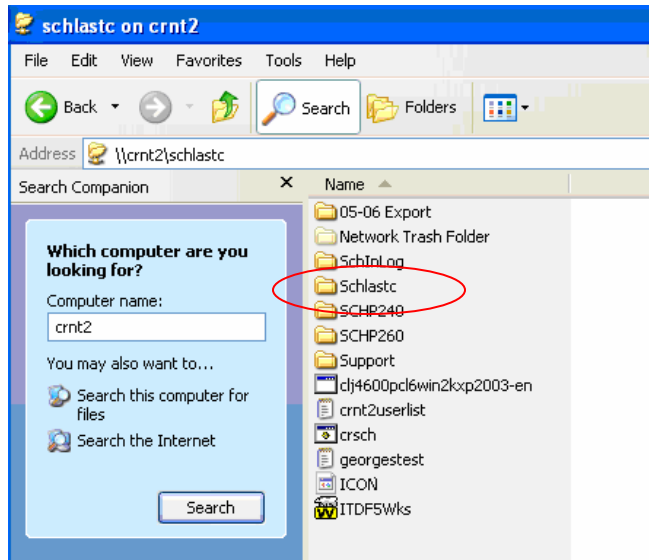
5. Type in the name of your schools server in the **Computer name:** field from the list below and click **Search** (click **Search Now** for Windows 2000 machines):

Consolidated	connt2	Terre Town	ttnt2
Davis Park	dpknt2	WV Elementary	wvent2
Deming	demnt2	Chauncey Rose	crnt2
DeVaney	devnt2	Honey Creek	hcnt2
Dixie Bee	dbent2	Otter Creek	ocnt2
Farrington Grove	fgrnt2	Sarah Scott	ssnt2
Fayette	faynt2	WV Middle	wmnt2
Franklin	frknt2	Woodrow Wilson	wwnt2
Fuqua	fqunt2	McLean	mclnt2
Hoosier Prairie	hprnt2	North High	nvnt2
Lost Creek	lcknt2	South High	svnt2
Meadows	mednt2	Washington	washnt2
Ouabache	oubnt2	WV High	wvnt2
Riley	rilnt2		
Rio Grande	riont2		
Sugar Grove	sgmnt2		

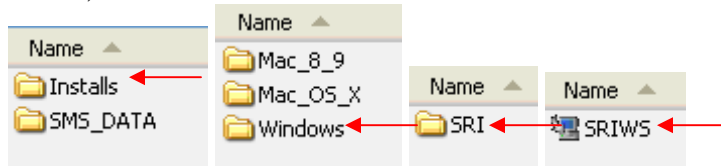


This screen will look slightly different on Windows 2000 machines.

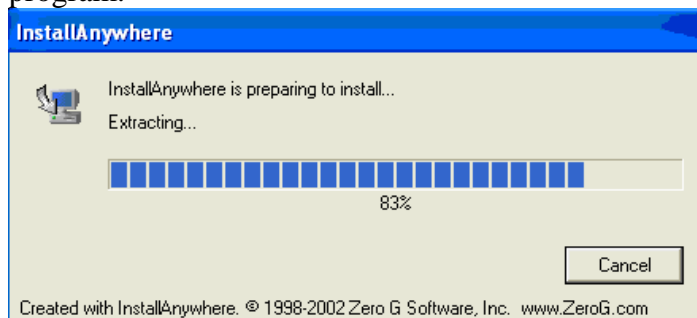
6. Once your server is found it will be listed on the right hand side of the screen (as shown above). **Double** click on the name of your server. **Double** click the folder “**schlasc.**” There will be another folder named “**schlasc.**” **double** click on it.



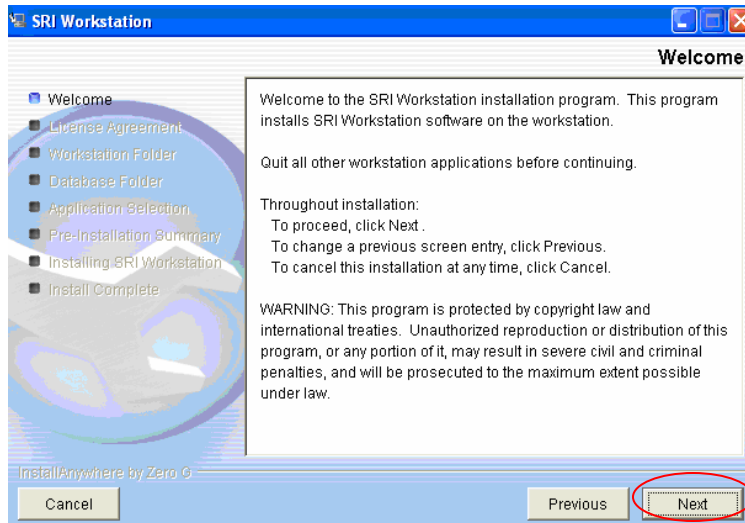
7. **Double** click on the **Installs** folder, then on the **Windows** folder, then on the **SRI** folder, and then **double** click on **SRIWS**.



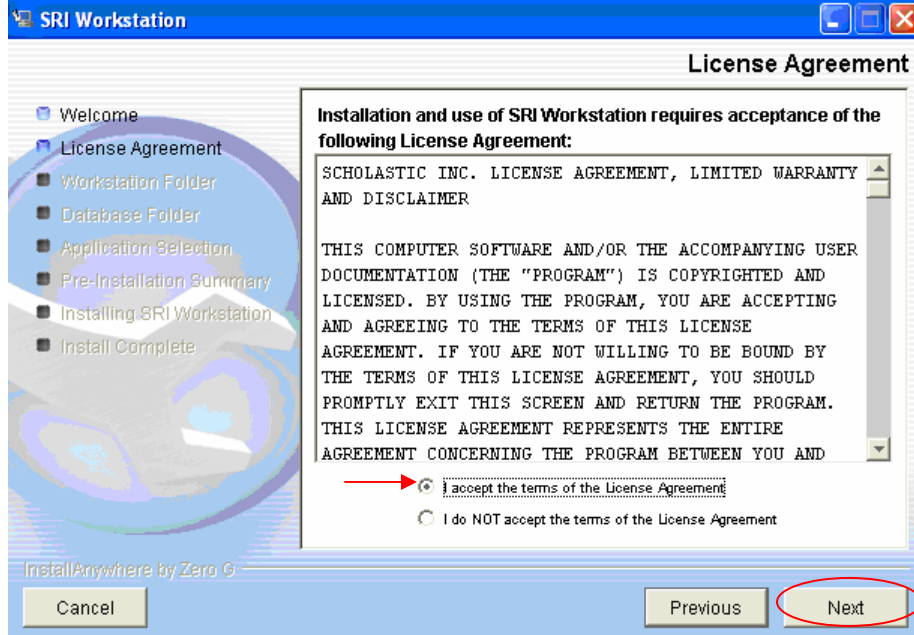
8. When you **double** click on **SRIWS** that will start the extraction of the setup program.



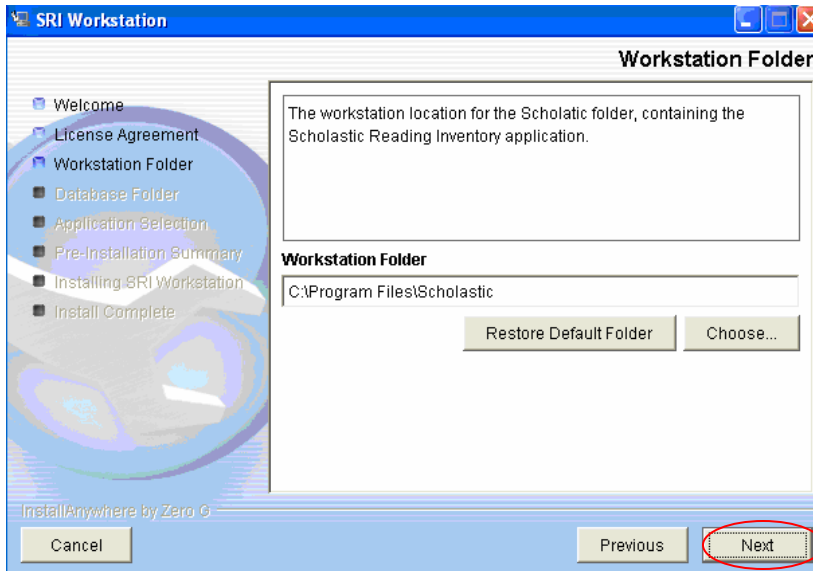
9. At the welcome screen click **Next**.



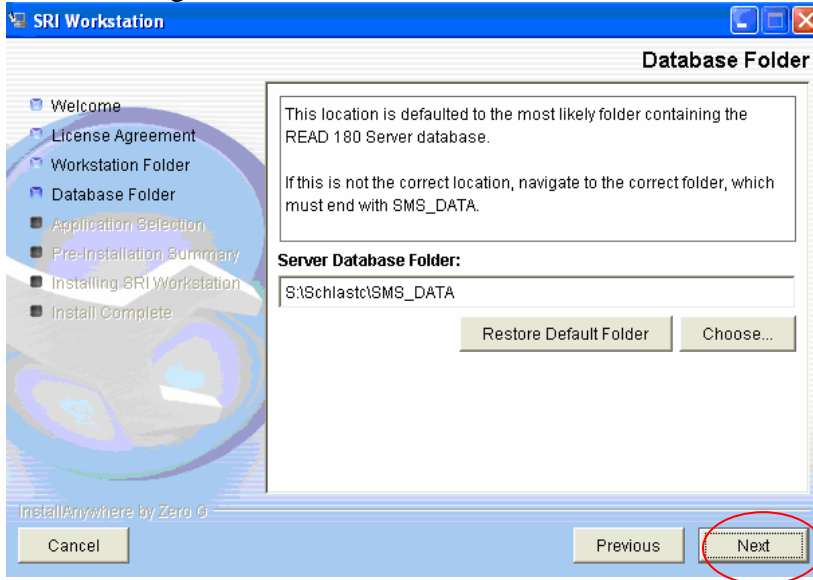
10. Click the **radio button** next to “I accept the terms...” and then click **Next**.



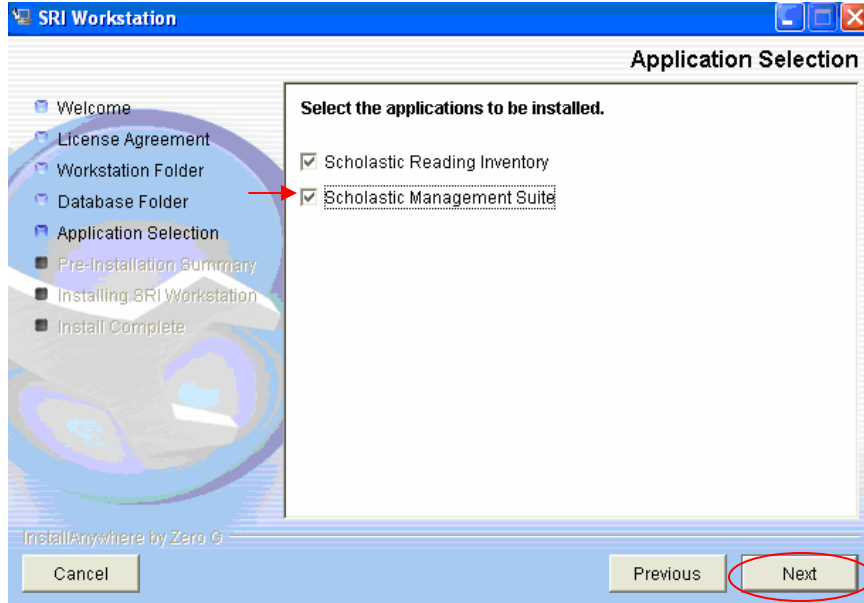
11. Click **Next**.



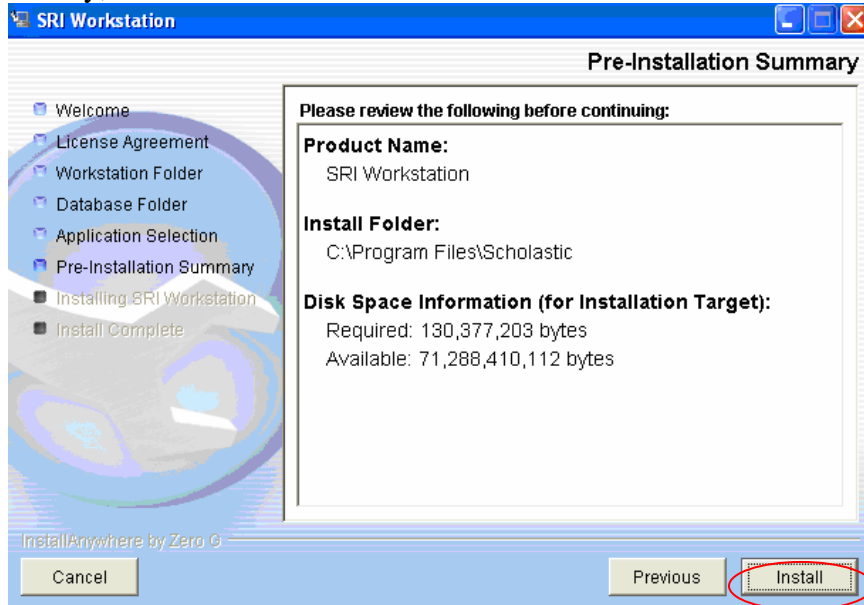
12. Click **Next** again.



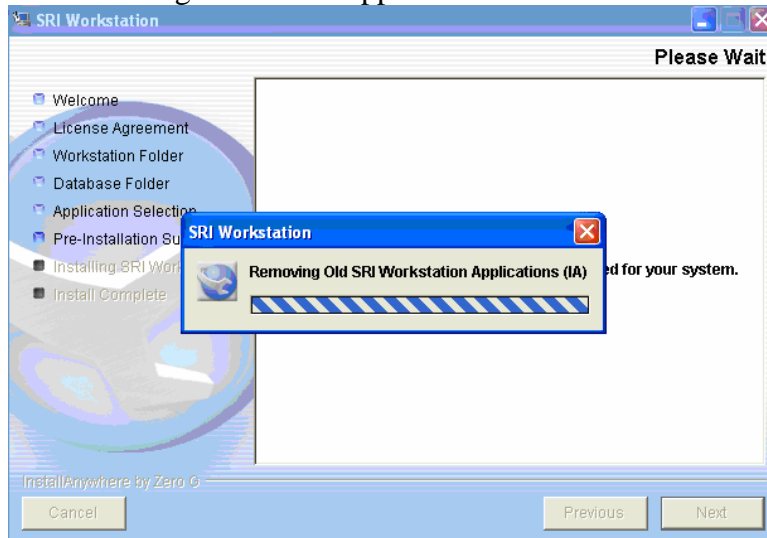
13. Place a **check** next to the box for **Scholastic Management Suite**. Both boxes should be checked. Click **Next**.



14. Finally, click on **Install**.



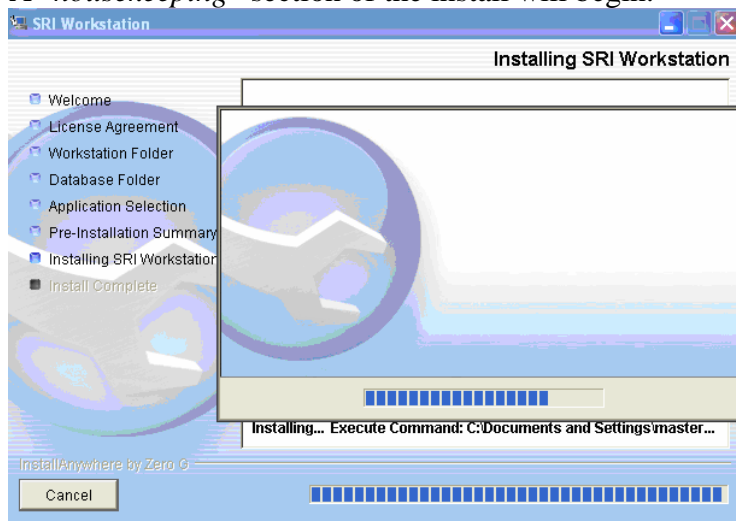
15. The following screen will appear.



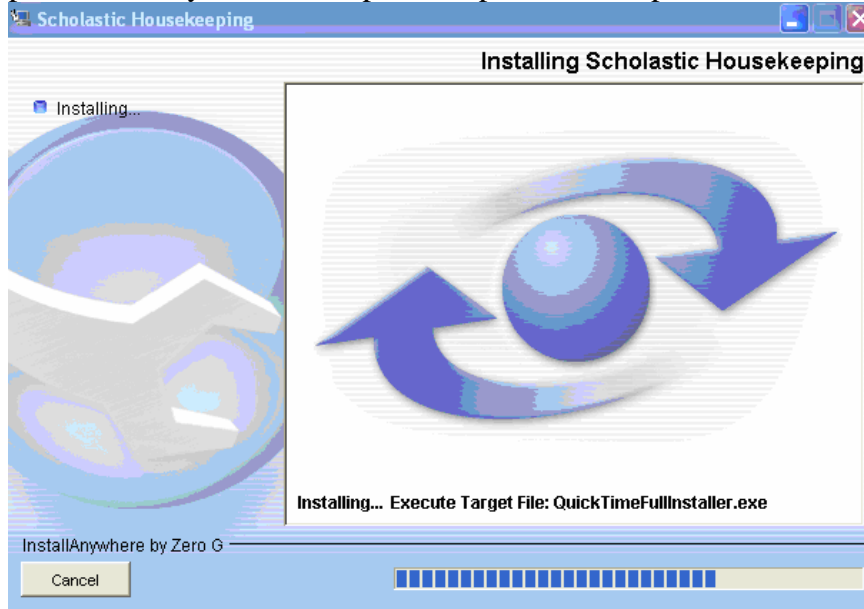
16. The install will continue...



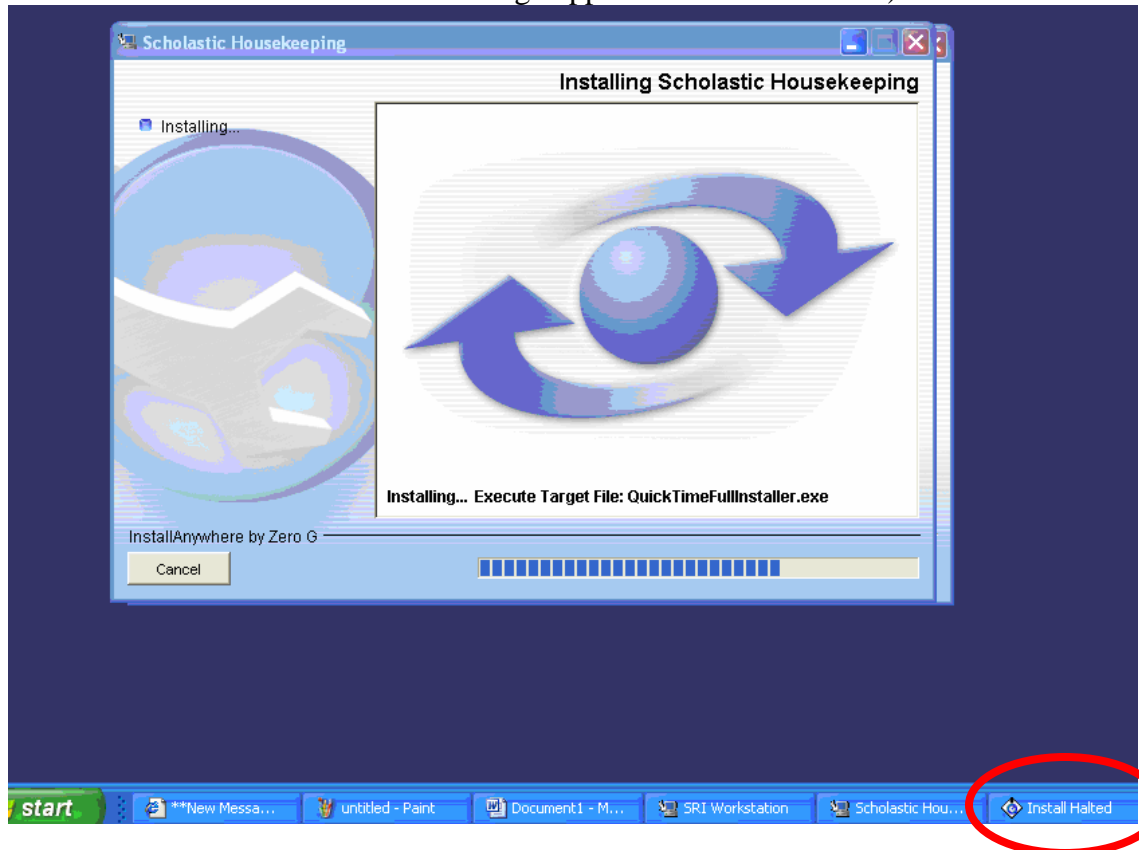
17. A "housekeeping" section of the install will begin.



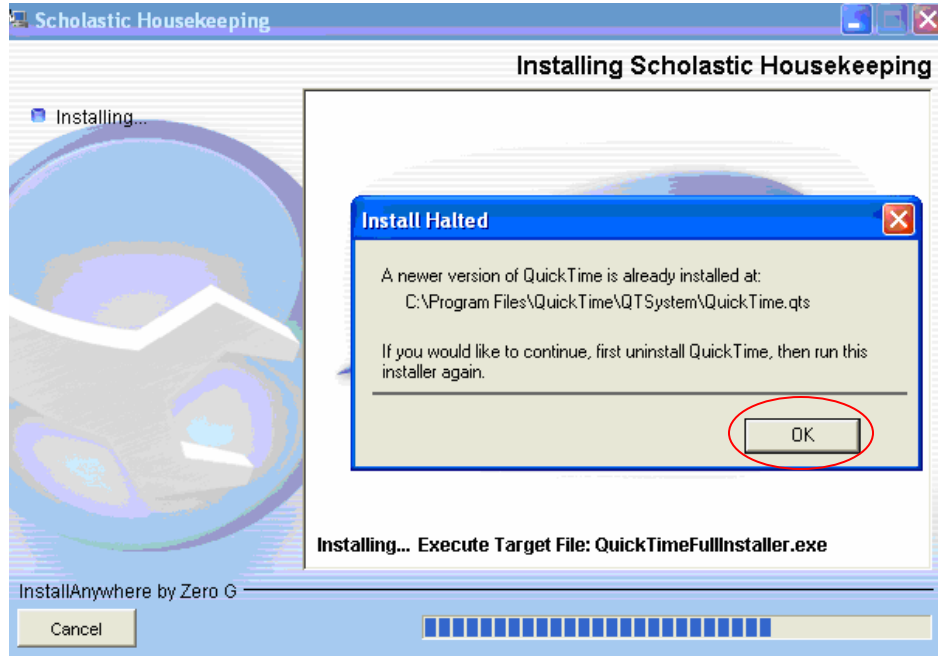
18. When the *Quick Time* section of the program begins you *may* experience problems...if you do not experience problems, skip to # 21.



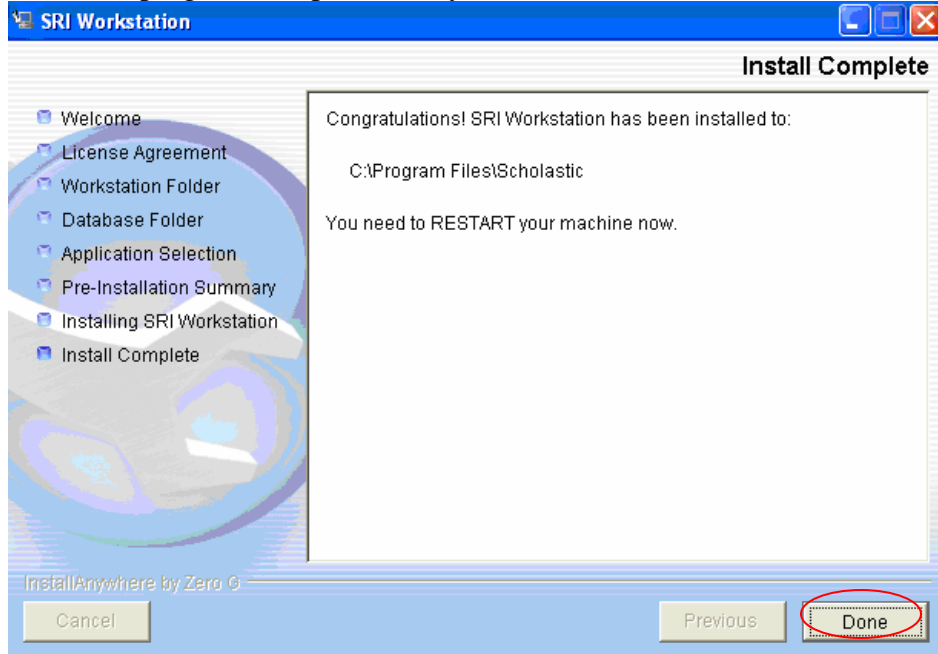
19. If the program stops here after a few minutes you may need to look down at the taskbar (at the bottom of your screen; it contains the Start button). If you cannot see the task bar press the “**windows**” key on your keyboard (located on the left side of the keyboard between the “*ctrl*” and the “*alt*” key). If you notice a button that says “**Install Halted**” you will need to click that button (you may need to click on this button once more if nothing happens after the first click).



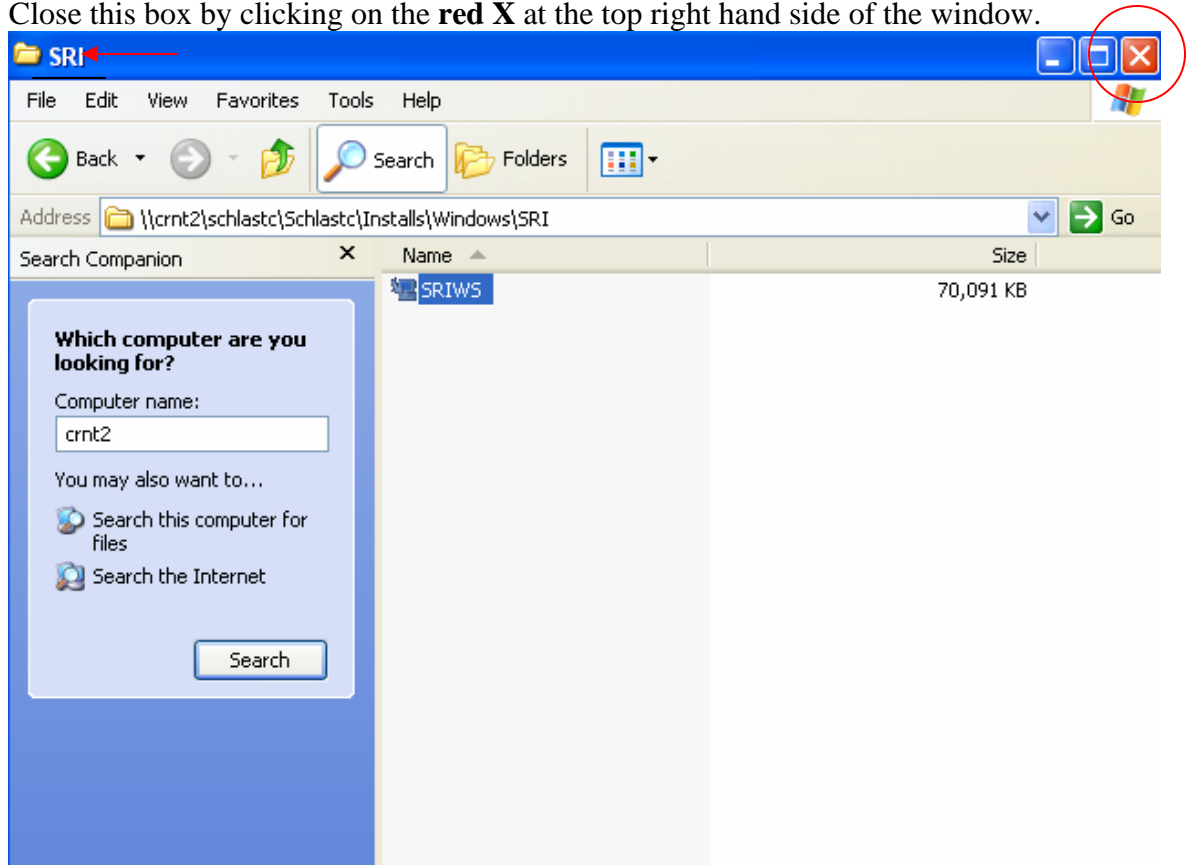
20. When you click the “**Install Halted**” button a screen will pop up. The message that is displayed *may* vary from this one. Click **OK** on that screen and the install will continue.



21. When the program completes and you come to this screen, click **Done**.



22. The **SRI/Search Results Window** will still be open after the install is complete. Close this box by clicking on the **red X** at the top right hand side of the window.



If you have any questions or problems during the installation of this program, please do not hesitate to contact me via email or telephone. Thanks you for your help!

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